



National Association of Hearing Officials Presents What You Must Know: Administrative Hearing Fundamentals

**Webinar:
Thursday,
March 16
(60 minutes)**

1:00 p.m. Eastern
12:00 p.m. Central
11:00 a.m. Mountain
10:00 a.m. Pacific
9:00 a.m. Alaska
7:00 a.m. Hawaii

**Free of charge
to current
NAHO
members**

**\$30 fee for
non-members**

**Advance
Registration
Required**

Class description:

Hearing Officials need to be grounded in many areas. This session is a survey of several areas. Its history reveals administrative hearings to be a more flexible approach to resolving disputes with agencies. The minimum requirements of due process will be discussed as well as bench skills, including ruling on objections and the sources and principles of evidence. The role of the hearing officer in fact finding, including the evaluation of credibility, and providing a written decision based upon fully developed record will be discussed. Hearing officials must also always be aware of their ethical obligations in maintaining a fair and impartial forum for hearing participants.

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Peter Halbach

Peter Halbach, CHO, NAHO Vice President; Chief Hearing Officer, ND Department of Transportation

Judge Halbach has a BA in Political Science from the University of Minnesota and a JD from the William Mitchell College of Law.

Judge Halbach worked for the Minnesota Attorney General's Office for five years, before entering private practice in North Dakota in 1988. His commitment to public service continued while in private practice, as a part-time assistant state's attorney and an adjunct instructor at Lake Regional State College in the legal assistant and peace officer training programs.

He became the Municipal Judge for Devils Lake North Dakota in 2002 and a Hearing Officer for the North Dakota Department of Transportation in 2003. He was designated the Chief Hearing Officer for the Department of Transportation in 2015.

Judge Halbach joined NAHO in 2006 and became a NAHO Certified Hearing Official (CHO) in 2011. He also served on the NAHO Board for four years as the Mountain Region Representative after filling a vacancy in the position for two years while the alternative representative.